



2010-2011 Environmental Education Project Grants Application

1. School Information

Applicant (School): _____
Name of Organization within school: _____
Primary contact: _____
Title: _____
Address: _____
City, State: _____ Zip: _____ Day
Phone: _____ Alternate phone: _____
Fax: _____
E-mail: _____
Have you applied for this grant before? YES NO

To the best of my knowledge, I certify that all of the information contained in this application is accurate and true. I agree to take 'before, during and after' photos of the project. I agree to submit a project report to KDB by May 22, 2011.

If funds are not fully utilized by May 2011, the remaining funds must be returned to KDB or an alternate plan submitted (before the end of school in 2011) and approved by the KDB Board of Directors.

Future partnerships with Keep Denton Beautiful will be based in part on how well resources are used and reporting is submitted for projects. Please note: if you have submitted past reports late, that will be noted in your current application.

Principal's Signature: _____

Project Leader's Signature: _____

Must be received by 5 p.m. on Friday, November 5, 2010.

- Applications received after 5 p.m. will not be eligible

- Grant requests exceeding \$500 will not be eligible.

Keep Denton Beautiful • 1117 Riney Rd • Denton, TX 76207

Questions? 940-349-8737 • Jannibah@KDB.org

Please retain a copy of the application for your records.

CHECKLIST

- Completed Application
- Executive Summary
- Budget Worksheet
- Supplemental Materials (optional)

2. Executive Summary

MAXIMUM SCORE: 90 POINTS OUT OF 100-POINT TOTAL (20 bonus points available)

Each entry must include one Executive Summary, a comprehensive written overview of your project.

SPECIFICATIONS

- Use up to three single-sided pages.
- Use standard 8 ½" x 11" paper.
- Double space text.
- Staple in upper left corner.
- Margins no less than ¾" top, bottom, and sides.
- Use a type no smaller than 11-point font.
- At the top of each page, place the school name which may be within the ¾" margin.
- At the bottom of each page, place the page number, which may be within the ¾" margin.

Use the topics below as an outline for writing the executive summary.

Project Information (10 points)

Briefly introduce your project including:

- The project name
- The program area and elements of focus in the project
- The amount of grant funds requested (max \$500)
 - The goals of your proposed project

Merit and Need (35 points)

Briefly explain why this project is needed at your school.

- How will it benefit the student population? Discuss the impact and reach of your proposed program. (20 points)
- What knowledge and skills will the students gain? How will the knowledge and skills gained be applicable to everyday life? (15 points)

Program Areas

1. **Conservation/Beautification**
 - Outdoor learning center
 - Composting
 - Water Smart Gardens using native and Texas adapted plantings
 - Tree planting
 - Butterfly gardens
2. **Solid Waste Management**
 - Litter prevention and/or reduction
 - Composting
3. **Other**
 - Please briefly describe your alternate program area and pertinent elements.

Work Program (30 points)

Provide your timetable for each of the project tasks.

- Describe each task, and specify who is to accomplish it. (5 points)
- Discuss how each task will meet your stated goals. (10 points)
- Describe how you will measure success, i.e. expected outcomes. (10 points)
- Describe your cooperative approach in accomplishing the project. (5 points)

(5 BONUS POINTS will be awarded to schools that involve teachers, staff and parents to accomplish the project.)

School Resources and Commitment (15 points)

- How does your school plan to sustain this project for at least three years? (7 points)
- What funds and/or in-kind contributions will the applicant donate to the project? (5 points)

(5 BONUS POINTS will be awarded to proposals with a 10% or more school contribution.)

- How many teachers on your 'project team' are trained in and are utilizing Keep America Beautiful's "Waste in Place" curriculum? (3 points)

(5 BONUS POINTS will be awarded to proposals in which at least one member of the 'project team' is utilizing 'Waste In Place' environmental activities.)

Contact Jannibah Coleman at 940-349-8737 or Jannibah@KDB.org for 'WIP' training information.

3. Complete and Attach Budget Worksheet

MAXIMUM SCORE: 10 POINTS OUT OF 100-POINT TOTAL (5 bonus points available)

4. Supplemental Materials (Optional)

MAXIMUM SCORE: 10 BONUS POINTS AVAILABLE

Supplemental materials include photographs, press materials, letters of support, etc.

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DEADLINE

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Questions?

Contact Jannibah
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Jannibah@KDB.org

www.KDB.org